

## Resignation Letter

Date 26-10-2024

To

The Chief Financial Officer,

Deepak Builders and Engineers India Ltd,

Corp. Office, Ludhiana.

Sub: Resigned from the position of Internal Auditor

Dear Sir,

I am writing to formally announce my resignation from my position Internal Auditor at Deepak Builders and Engineers India Ltd., effective one month from today, so my last working day will be 26<sup>th</sup> Nov, 2024. This decision was not an easy one, as I am grateful for the opportunities for professional and personal growth that I have been given during my time here.

Please let me know how I can help make this transition as smooth as possible. I am committed to completing my responsibilities to the best of my ability during this notice period and ensuring that all my projects are up-to-date and prepared for handover.

Thank you for the support, guidance, and encouragement you have provided me throughout my tenure at office. I look forward to staying in touch and am hopeful our paths will cross again in the future.

Warm regards,  
CA Shivani Gupta

*Shivani Gupta*  
26/10/2024

*Accepted*

For Deepak Builders & Engineers  
India Limited

*Spurth*  
Director  
19/11/2024